



Yearly Status Report - 2013-2014

Part A

Data of the Institution

1. Name of the Institution	KRISHNA COLLEGE OF SCIENCE AND INFORMATION TECHNOLOGY
Name of the head of the Institution	SEEMA SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01342-9105108100
Mobile no.	9412218100
Registered Email	krishnacollegebijnor@gmail.com
Alternate Email	krishnacollegebijnor@rediffmail.com
Address	NOORPUR ROAD
City/Town	BIJNOR
State/UT	Uttar pradesh
Pincode	246701

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	M.S. ANSARI
Phone no/Alternate Phone no.	01342251300
Mobile no.	8630824496
Registered Email	shoyebansari01@gmail.com
Alternate Email	krishnacollegebijnor@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.krishnacollegebijnor.in/content-image/AOAR%20REPORT-2012-13.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.krishnacollegebijnor.in/content-image/ACADEMIC CALENDER 13-14.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.5	2012	10-Mar-2012	09-Mar-2017

6. Date of Establishment of IQAC	11-Jul-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
e-learning	22-Aug-2013	141

	2	
SKILL BASED MICRO TEACHING	03-Oct-2013 29	143
EXPLORATORY APPROACH OF TEACHING	04-Dec-2013 13	142

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2014
Date of Submission	15-Mar-2014
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has well planned curriculum delivery and documentation. It has adopted following modules for this purpose. 1. Preparation of time table for teachers and students : It is prepared in advance before the start of the session and needed teachers are appointed at least before one month of the current session. This time table is displayed at the notice board for benefit of students and teachers. All papers/subjects including practical/teaching related works are mentioned in the time table. It is prepared fully in accordance with the weightage given in the curriculum of the University. Work load of teachers is judiciously defined in accordance with the specialization and other skills of teachers. As we have four units of 50 students each at present, so four sections are formed for theory classes and at least double sections are formed for SSt and Science methods classes. At least three sections are also formed for teaching optional subjects like environment education, special education etc. 2. Preparation of Academic Calender : Academic calendar of teacher education department of Krishna College is prepared in advance in June. In this calendar, all curricular and co-curricular activities including tests and different exams are mentioned date wise so that students can make up their minds for each and every activity. This academic calendar is sent to all the students by e-mail and details of these activities are given in the orientation classes. 3. Orientation Programme : In the beginning of the session, orientation programme for B.Ed. course is organized every year, where students are told about the benefits of the course and its usability. They are also told about the dimensions and scope of each subject of the course by respective teachers who has been allotted to teach these subjects. Students come in contact with all the teachers in this programme. They ask various questions from their teachers about the subject and thus they come to know how particular subject is related to the course in which they have taken admission. 4. Dessiminating details of assignments, term papers and field

engagement : Details of all assignments, term papers and activities related to field engagement are also provided to students in written forms mostly hard copy and they are explained in detail in the class by respective teachers in their allotted periods. In this way they come to know how they have to complete different assignments and term papers and how will they be engaged in different field related activities during their course. 5. Updating text materials in the library : Every year academic audit is done by a senior teacher related to books available in the library and list of required books is prepared so that it can be purchased in advance. These books are purchased from the market mostly in May or June and they are properly displayed in the library. New students are asked to visit the library and come to know about them.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	UG	16/07/2013

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ENGLISH PROFICIENCY	03/08/2013	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	UG	148
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

1.4.2 Analysis of feedback received from students teachers, employers and parents and its utilization for the development of the institutions. (a) From Students:- A Performa consisting of 25 questions is supplied to all the students at the end of all internal assessments and practicals to check them in yes or nor. At this time students are not under the pressure of their teachers for facing any harm in internal practicals. They are asked to rate all the individual teachers by whom they were taught during the course as well as the college. They rate their teachers individually with name of the teacher on the check list and one marks is here for yes and zero for no thus total marks obtained by a teacher by all the students is averaged so that it can be known whether a teacher is above 60 marks by all the students. Those Teachers who are scored by students below 60 are reported to the principal for explanation and in some cases for action. Thus satisfaction level of students is important for a teacher to get any benefit from the college. This system improves almost all teachers in one year and those who are hard nuts to break are not allowed to continue as faculty. (b) From Teachers :- An open end question naira consisting of 10 questions are supplied to all teachers before the start of the session and their responses are studied by the IQAC and a summary of view are sent to the principal for action. This procedure not only helps to improve disciple in the college but compells the management to fulfill all the requirements that are needed for smooth conduct of teaching learning process. Principal also come to know the real challenges that the teachers are facing. Management is open heart to accommodate these requirements and grievances and everything goes smoothly in the institution. (c) From Employers :- Principals of those schools and colleges where our alumni are working as teachers in permanent or adhoc capacity are invited in the college on lunch once in a year to get feedback about our alumni. These are the people who are actually in the field and know what are the qualities needed in a teacher in order to shoulder various types of roles and responsibilities about our alumni and also suggest us in so many ways as to how we can improve our quality to produce good and capable teachers. Their suggestions are recorded verbatism and the shortcomings pointed out by them are also noted down. Generally our ears come across praises and appreciations regarding our alumni in these meetings but some points raised by these principals are seriously taken into consideration. Besides, about 30 staff of our own institution is our alumni from different batches. (d) From parents :- Parents visit our college on various occasions especially to deposit fee of their wards Once they pay such visits, a register is given to them to note down their comments regarding the

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	163	148
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2013	148	0	13	0	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	6	30	1	0	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system in the college :- There are four sections for four units of B.Ed seats and hence one mentor has been deputed from among teachers for each sections under the supervision of the head of the department. These mentors are selected on the basis of their teaching experience. Thus a teacher having a teaching experience of more than three years is selected as a mentor to deal with almost 50 students of his section. Important activities and duties of mentors that they perform along with routine teaching work are given below. (i.) They take care of their section from their teaching learning problems to other Co-curricular activities. (ii.) They hold their students in separate line for their morning assembly and thus four queues are formed for morning assembly. (iii.) Morning assembly is conducted by every section in rotation for a week under the supervision of their mentor and thus performance of each section and its mentor is judged. (iv.) In every activity in the college participant are selected from each section. It is the duty of the mentor to select various participants for different activities! cultural and sports from his/her section and thus a healthy competitive environment is created to excel in various fields. (v.) Mentors take the students outside the college in the neighbouring community for various activities and look after them. If college have to take part in any inter colleges or inter district competitions, students are selected from all sections by mentors and after a healthy competitive performance among them, the required number of students are finally selected to go to take part outside the college. (vi.) Mentors work actually as link between students and the head of the department and thus the gap between students and HOD is fulfilled. (vii.) Mentors keep the attendance records of students of their section so that it can be matched by the biometric attendance of students. (viii.) It is the duty of the mentor to enquire about a student on the mobile phone if he/she is absent for more than three days. (ix.) Important messages regarding fee or examination form which are sent to students through SMS are also communicated to them by mobile phone by the mentor individually. (x.) Parents are informed about the progress of students in the class by the mentor thus he/she is in direct contact with parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
148	13	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on continuous internal Evaluation system :- Following steps were taken to introduce continuous internal Evaluation System in the institution. 1. One test in each subject at the end of 50 syllabi was introduced in the college to improve learning of students. Students were given feedback within 8 days from the date of the test in the particular subject. Out of these two tests in a year only one better was counted in adding in internal marks. 2. Two assignments in each subject with the reference of at least three books was introduced and marks obtained in these assignments were also counted in the internal marks of students. 3. One term paper on a given topic was also introduced in which students were asked to include points of class lecture along with the materials available in text books and reference books. 4. One oral presentation in each subject was also included as part of continuous internal evaluation to develop oral skill among students grade was assigned in these presentation by the teacher. At least one oral presentation was made compulsory on all the students. This presentation was to be given by making power point presentation through lap top.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACADEMIC CALENDAR 2013-14 B.Ed. 1st Year S.No. Activities Date
 1. Start of the session 15-07-13
 2. Micro Teaching 3 Oct. to 31 Oct. 2013
 3. Practice Teaching observation 12 Nov. to 30 Nov. 2013
 4. Last Date for submission of Assignments 31 Dec., 2013
 5. Sessional Tests 7 Jan. 2014 to 21 Jan. 2014
 6. Viva Practical (Internal) 28 Jan. to 30 Jan. 2014
 7. Educational Tour 31 Jan. 2014
 8. Submission of University Exam form February 2014 (Expected)
 9. Annual University Exam April 2014 (Expected)
 10. University Practical April 2014 (Expected)
 Activities/Celebrations
 1. Independence Day 15 Aug. 2013
 2 Teachers Day 05 Sep. 2013
 3 Workshop on Micro Teaching 3 4 Oct. 2013
 4 Gandhi Jayanti 02 Oct. 2013
 5 Seminar on any Topic Related to Teacher Education 26 Oct. 2013
 6 National Youth Day 12 Jan. 2014
 7 Republic Day 26 Jan. 2014
 8 International Literacy Day/Womens Day 8 March 2014
 9 Alumni Meet 2 June 2014

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.krishnacollegebijnor.in/KrishnaCollegeBijnorScienceAndIT.php?pid=127>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	BEd	EDUCATION	148	148	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.krishnacollegebijnor.in/KrishnaCollegeBijnorScienceAndIT.php?pid=143>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
HUMAN RIGHTS DAY CELEBRATION	B.ED.	10/12/2013

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
AWARENESS CAMPAIGN AGAINST CRIME AND JUDICIARY SYSTEM	NAINCY KHANNA AND DINESH KUMAR	KRISHNA COLLEGE OF LAW, BIJNOR	08/11/2013	STUDENT LEVEL SYMPOSIUM
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1000	2000	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BED	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	1	0	0
Attended/Seminars/Workshops	0	0	4	17
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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VOTERS AWARENESS CAMPAIGN	DISTRICT ADMINISTRATION	13	148
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS CAMPAIGN	DISTRICT HOSPITAL, BIJNOR	PUBLIC RALLY	11	148
WOMENS DAY	KRISHNA CHARITABLE TRUST SOCIETY	EXTENSION LECTURE IN THE COLLEGE	13	142
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
EXTENSION LECTURE ON TEACHER EDUCATION	156	KRISHNA CHARITABLE TRUST SOCIETY	1
DEBATE ON CAPITAL PUNISHMENT IS ESSENTIAL FOR RAPIST	150	KRISHNA CHARITABLE TRUST SOCIETY	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
DILERAM INTER COLLEGE	06/06/2013	INTERNSHIP	40
GEETA INTER COLLEGE	01/07/2013	INTERNSHIP	50
GGIC BIJNOR	25/05/2013	INTERNSHIP	58
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.7	9.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6500	1018000	100	22000	6600	1040000
Reference Books	232	82980	5	1600	237	84580
Journals	218	42900	8	1300	226	44200
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	32	1	1	10	1	10	0
Added	3	0	3	0	0	0	0	0	0
Total	35	1	35	1	1	10	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
COMPUTER AND VIDEO RECORDING INSTRUMENTS	http://www.krishnacollegebijnor.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
460000	460000	1250000	1250000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilizing physical, academic and support facilities :- (a) Physical Facilities :- About 12 of the total budget is spent in maintaining and augmenting physical facilities like colouring and maintaining college building (one half every year) purchasing and repairing of furniture, maintaining play ground and lawns, constructing new classrooms etc. These decisions are exclusively taken by the managing committee on the basis of the recommendation of the end of the session in March every year. Contracts are given by the management and faculty is not involved in such matters. A person from the management at the post of director is here to finalize such decisions and carry out the requirement. The policy is that half of the work will be done every year out of the 12 of Total budget allocated for this purpose. The remaining of the work is done from next year's budget. This formula has been adopted due to huge size of building and availability of low level of finance from fee. (b) Academic facilities :- A total of 8 of the budget is spent every year on such facilities like purchase of books journals, laboratory equipments

and materials, materials of games and sports etc. and the money spent on resource persons on various occasions, A committee is there in the college to sit once in a year to identify these requirement and then it is sent to the principal for final submission to the management. After approval from the management invoices are invited from concerned agencies and then order is placed on the basis of merit. All the equipments and materials are then listed properly and kept in record. (c) Support facilities :- As far as support facilities like computers, internet wifi, generator, electricity and water supply, canteen and financial supports given to students etc are concerned about 8 of the total budget is spent on the continuance of these facilities. Concerned in charges of the section from teaching as well as non teaching staff are deputed to look after them and report directly to the director of the college if there is any problem in providing these service to the college. Actions are immediately taken by the director after physical verification on the part of his own. Hurdles in these services are not delayed and they are looked after on a day to day basis. As far as augmentation in any of these services is concerned, decision is taken by the manager on the basis of the recommendations of the principal. Sometimes, additional fund is also provided for this purpose by the management.

<http://www.krishnacollegebijnor.in/KrishnaCollegeBijnorScienceAndIT.php?pid=122>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE CONCESSION	38	38000
Financial Support from Other Sources			
a) National	FEE REFUND AND SCHOLARSHIP	77	3234000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ONLINE WORKING ON A COMPUTER	16/08/2013	148	KRISHNA COLLEGE BIJNOR
REMEDIAL TEACHING	02/01/2014	32	VARDHMAN COLLEGE BIJNOR
YOGA PRACTICES	02/09/2013	120	KRISHNA COLLEGE BIJNOR
PERSONAL COUNSELLING	01/08/2013	20	KRISHNA COLLEGE BIJNOR
ENGLISH PROFICIENCY	10/10/2013	40	KRISHNA COLLEGE BIJNOR
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2013	TET PREPARATION	60	0	13	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	16

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	4	B.ED.	EDUCATION	RAMA INSTITUTE OF HIGHER EDUCATION	M.ED. AND M.A.
2014	11	B.ED.	EDUCATION	KRISHNA COLLEGE	M.SC. AND M.COM.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	13
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KABADDI	UNIVERSITY	11
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of student Council and representation of students on academic and administrative bodies :- As for as Student council in concerned it is not formed in the college. However, students participation can be seen in the following academic and administrative activities. 1. There is one student from each section of the class who works as a section monitor and represents his section and helps the mentor in various activities as directed by the mentor. 2. When micro and simulated teaching start in the college one student from each method subject is nominated by the subject teacher to work subject class representative for smooth running of these classes. 3. When students are sent to variouse schools for teaching practice, one representative for each school from among the students is selected by the H.O.D. to take attendance of his classmates and coordinate teaching activities there along with the supervisors who are faculty deputed to super wise and monitor teaching practice. 4. There is a cultural secretary in the college from among the students to assist the coordinator of cultural committee for smooth conduct of various cultural programmes organized in the college from time to time. He/She is nominated by the principal. 5. Principal appoints one students as sports secretary and the other student as joint secretary to assist PTI of the college in organizing varioas games and sports in the college and to represent the college outside along with his team. 6. For helping maintaining discipline in the college four students, one from each section of the class are nominated for proctorial team of the college to assist the team in a number of activities. 7. There is a house captain for the whole college along with a vice captain to coordinate all the student representatives in all their activities from classrooms to sports ground and from campus to other institutions and places for different types of educational and co-curricular ventures. He is the person who directly reports to the principal on any matter related to the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association Education department of Krishna College of Science Information Technology has a registered alumni association and pass outs who accepted membership of the association till 2014 were 88 Membership of the association is voluntary and Rs. 500 has been fixed as membership fee. Only those alumni who are deeply and emotionally attached to the College and its teachers get membership. The meeting of alumni association is held on June 2 every year in which members and office bearers discuss about the progress of the association and future strategies of the association regarding its working and module. At least one member of the managing committee along with Principal of the college Dr. Seema Sharma and other faculty members of education department take part in this meet with enthusiasm and discuss the modalities of enrichment of the association. At the end of this meet all the members of the association and staff enjoy the lunch hosted by the association itself with some support from the management. Important functions and objectives of alumni

association are as follows : 1. To augment we feeling among alumni and their affiliation with the College. 2. To suggest management how to improve the quality of education in the College on the basis of their own experiences and hurdles faced by them for getting government as well as private jobs. 3. To contribute to the college by their feedback given by them from time to time. 4. To encourage regular enrolled students in the college during their occasional visits and guide them how they can do their best for developing their career. 5. To put forward their suggestions to management and the Principal to improve quality of education in the College keeping in view the upgradation of physical and academic facilities needed. 6. To help the college to facilitate off campus placement by their influence and reach. Some of the students who graduated from this college in 2004 2005 have now made their own sons/daughters in B.Sc. B.Com. courses admitted. This example testifies to the fact that Krishna College is very much committed to its students with regard to their career and upliftment.

5.4.2 – No. of enrolled Alumni:

88

5.4.3 – Alumni contribution during the year (in Rupees) :

77000

5.4.4 – Meetings/activities organized by Alumni Association :

ONE MEETING ON JUNE, 2 EVERY YEAR

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management :- (a) Meeting of all teachers with the management :- At least two such meetings are held every year. One is held in first week of July and the other one is held in April of the academic session. In the first meeting the following points are mostly discussed. (i) Annual results of students is the main agenda of this meeting. Analysis of results and its interpretation are put before the management. The outcome and future strategies are discussed in this meeting. Here teachers put their problems before the management also including financial benefits required as teachers, Such proposals are welcomed by the management and several types of assurances are given openly so that it cannot be denied Later. (ii) Intake related problems are also discussed in this meeting such as how many students opted for Krishna college in B.Ed. course and what are their potential to do this course what types of penal action can be taken against bullying students like problems are also discussed in this meeting. (iii) In this meeting from the person like principal to even ordinary junior teacher can put his views before the management and thus different persons to coordinate different activities in the college are selected here. (iv) Any teacher or student can visit the principal and director of the college after lunch without any long waiting and can put his say before either of them. In the second meeting with the management held in April, mostly planning for the next session and faculty and material requirements are discussed. All the in charges of labs and mentors of sections put their demands and problems before the management and approval at the spot is given for various types of purchases. As far as regular maintenance is concerned, director of the college is also there in the meeting to provide details of the running session and notes down the requirements for the current session. Dates of advertisement for vacant posts are also elected in this meeting. (v) Inclusion of senior teaching staff in

the managing committee :- Principal of the college is the member secretary of managing committee. Apart from her, one senior faculty is also included in the managing committee for a period of three years. Both of them take part in the annual meeting of managing committee and important decisions are taken on the basis of majority votes after an open discussion on the issue. This practice is in vogue since college came into being in 2003.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Human Resource Management :- Manager and the principal are very alert to utilize the available manpower on the basis of their potentials and interests. Thus, different layers and divisions have been created for various types of tasks in the college like HOD, mentors, in charges of co-curricular and games activities, proctor, and assistant proctors etc. Reshuffling take place only when it is needed otherwise, responsibilities are not changed. In this way, all the teaching staff is attached to students in some way or the other. Same is seen with regard to office or library staff. Good performing students are also selected as faculty or non teaching staff for the college, once they complete their qualifications from other institutions.
Industry Interaction / Collaboration	Industry Interaction and collaborations :- Around 500 Schools and colleges can be consiclerd as industry for the college where our pass outs go for job. Principals of these colleges are invited in the college on various occassions and thus a good rapport is maintained with them. Despite this, our pass outs get job as teachers in almost all these small and big schools. Roughly about 7-8 teachers can be seen in every school who have graduated from Krishna College, Besides, about 3-4 students, graduated from this college get government jobs also.
Admission of Students	Admission of students :- No direct admission is taken in B.Ed Course in the college. Counseling is conducted by a university authorized by the state government. Admission is taken on the basis of seats allotted by the counseling university on the basis of

marks obtained by students in B.Ed entrance test conducted on an all state level Last date of admission is also decided by the counseling university That is why some of the seats go vacant but session starts in July without delay. Admission fee is also fixed by the counseling university.

Curriculum Development

Curriculum Development :- This task is basically related to the affiliating university and role of management is also negligible here. It has however, its role in implementing curriculum and its objectives through class time table, academic calendar, orientation programme and manager keeps the records of all these three things and monitors all the activities going on in the college physically as well as through web cameras. Thus, he is fully alert for implementation of curriculum. Flexibility given in the curriculum is fully utilized for further development of the curriculum like allowing maximum number of optional to students, introducing several tests for monitoring learning of students etc.

Teaching and Learning

Teaching and Learning :- Manager not only checks the time table every year but he also takes the help of web cameras for ensuring full utilization of teaching learning resources, He discusses the achievement of students after every sessional test and annual examination. Analysis of results and its interpretation are given to him regularly and feedback is obtained. Biometric thumb impression of all teaching and non teaching staff is there to ensure punctuality of the staff No teaching or non teaching staff can take more than one CL in a month. Even holidays and vacations are also declared after the consultation with the manager. Thus, his role is pivotal in the whole teaching learning process after the principal.

Examination and Evaluation

Internal Evaluation :- As far as awarding internal marks to students is concerned, This task is exclusively related to the principal who presides over such meeting with HOD and other teaching staff, Timely declaration and dissemination of results is ensured by her. She also gives proper feedback to students in the morning assembly. Any type of bias against any student is

	reduced to minimum by her looking into the details of all marks and grades assigned to students by subject teachers.
Research and Development	<p>Research Development :- Action Research is the only research conducted in the college by students during their practice teaching in schools.</p> <p>Management develop good relationship with the principals of these schools so that they can spare classes for such researches, The results of these researches are presented in the morning assembly after selecting 10 of the total researches.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library, ICT and Physical Infrastructure :- Management is very sharp to provide books for the library every year. Library is kept open from 9 A.M. to 5 P.M. at the order of the management so that students can be benefitted from it regularly. ICT materials like computers, videos etc and availability of wifi facilities are regularly checked by the management and repairing is done immediately if needed. As far as physical infrastructure like building, furniture, lawn, play ground etc. is concerned, it is excellent and credit goes only to the managing committee.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and development :- Everything with regard to teaching learning process is preplanned by using academic calendar of the college. Planning with regard to educational enhancement of students and their placement is also made every year and its outcome is analyzed in the IQAC, every year. College has also planned to start M.Ed. classes in the near future for this purpose. Infrastructure is to be updated from next year. Every teacher of the college has been kept involved in each of the activities for maximum participation of teachers in the system. Academic calendar of the college is uploaded on the website of the college and link is provided to students by email, minutes of IQAC are also uploaded on the website and link is provided to all students and faculty by email. Achievements of the college is also uploaded on the college website</p>

regularly.

Administration

Administration :- Administration of the college is hierarchical in nature. At the top, there is the manager of the college. Below this level, there is a director to look after all day to day activities, Then there is a principal for monitoring all academic activities from admission to examination. Below here, there is proctor with his team for maintaining discipline in the college. Then there is HOD and below him there are mentors and in charges of different activities. At the bottom, we see students representation in the performing of administrative and other activities. The details of these persons is given on the website on a regular page.

Finance and Accounts

Finance and Accounts :- Regular auditing of finance and accounts by a CA is the important feature of the college. For this purpose every thing is kept on record. No cash payment above Rs. 15000/- is given to anybody. Salary of staff is credited in their respective accounts. Income of the college and all its expresses is maintained on a ledger book along with using a software. Cash transaction is not encouraged in the college. Each and every type of financial records can be seen on computers in the office which are also inter-connected by LAN and every operator uses his own password to open the system.

Student Admission and Support

Students Admission and support :- Once students are given admission in the college all norms with regards to reservation and scholarship are followed. Every effort is made to get the scholarship forms filled and thus more than 30 students, SC, UBC and general category get fee refund and scholarships from state and central government. Management of the college also gives 10 fee concession to needy and poor students and figure is no less than 15 of the total. From appearing in entrance test to taking admission in the college including deposit of fee is online. Similarly, scholarship forms are also filled online and college provides full facility to students.

Examination

Examination :- As per university norms examination is conducted in the

colleges under the vigilance of web cameras. Teachers are also sent to the university for evaluation work. Everything regarding examination is displayed well by the college on the notice and display boards. Examination forms of students are forwarded by the college to the university by keeping full record on the software of the university and admit cards of students are downloaded on the dates given and supplied to students in person.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2014	LAKHPAT SINGH	RESEARCH MODALITIES	VARDHMAN COLLEGE BIJNOR	800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAMME	13	24/07/2013	24/07/2013	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	1	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

DA AS PER DECLARED BY THE GOVT	DA AS PER DECLARED BY THE GOVERNMENT	FEE CONCESSION AND GOVT. SCHOLARSHIP
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts external audit of its accounts and finance every year and audit report is sent to the university for allotment of seats for two next session. Only one audit objection has been seen so far since college came into being in 2003. There is no tradition of internal audit of its accounts in the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

25000000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	PRINCIPAL
Administrative	No	Null	Yes	MANAGER

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents teacher Association needs at least twice in a year for feedback. Association supports students in their out of campus activities and programmes. Donations are also received from them to help poor students.

6.5.3 – Development programmes for support staff (at least three)

1. Refreshment for them at lunch break. 2. Facility of advance payment for them. 3.Free conveyance for them by College bus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentoring system in the College. 2. Incorporating local situation in lesson planning. 3. Monthly lectures by experts on teaching, learning and evaluation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

No Data Entered/Not Applicable !!!

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
DEBATE ON FEMALE FOETICIDE	02/02/2014	02/02/2014	110	24
INTERNATIONAL WOMENS DAY	08/03/2014	08/03/2014	111	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	1	1	01/03/2014	2	WORK WITH COMMUNITY	CONTAGIOUS DISEASES AND ROLE OF NUTRITION	144

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<p style="text-align: center;">PROSPECTUS OF THE COLLEGE</p>	<p style="text-align: center;">01/03/2013</p>	<p style="text-align: center;">Important points regarding human values and professional ethics of conduct for various stake holders such as teachers, students, parents and the community in general are given below :</p> <p>1. Teachers have to take full responsibility with regard to academic achievement and overall development of students by their efforts, behaviour and emotional attachment to students including timely evaluation of internal assessment of students. Every development of students is notified to them with in a week.</p> <p>2. Students have to come to the college on time in proper uniform with identity cards so that any outsider in the campus may be easily identified.</p> <p>3. Principal of the College is responsible for overall discipline and maintaining teaching learning process in the College by developing a full co ordination with all teaching staff. He has to give feedback to parents also with regard to academic and other achievement of students.</p> <p>4. Parents can come to the college and meet the Principal any time for redressal of any problem of their wards and relaxation is also given go them for depositing installments of admission and tution fees.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

HOLI MILAN	18/03/2014	18/03/2014	138
HUMAN RIGHTS DAY CELEBRATION	10/12/2013	10/12/2013	130
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting saplings and trees in the campus. 2. Banning tobacco and smoking in the campus. 3. Making the campus neat and clean. 4. Water harvesting . 5. Using 25 solar energy of the total consumption.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE NO. 1

1 Title of the Practice Inclusion of moral lessons from the biographies of religious and social reformers in the morning assembly.

2 Objectives of the Practice Objectives of the practice are given below : 1. To develop character of students on such lines who are morally good and hate evils. 2. To mould the society in a good manner through these students and their impact on the society. 3. To provide teachers of high moral characters to the society. 4. To develop human feeling among students.

3 The Context The corruptions and religious enmities that we see in our country in our day to day life were main challenges that our nation has been facing since long and it was felt necessary to remove these evils from the minds of the people. Our students can be living agents and carrier to bring goods to the society from the lives of social-religious reformers, prophets and saints of various religions. It is in this context that this practice was started in the College in the morning assembly and timing of morning assembly was raised from ten to 25 minutes daily.

4 The Practice After regular prayer and national enthem a story or event from the life of any religious or social reformer or prophet is selected and it is narrated by a student on his turn and the message which is there behind such stories or events is also elaborated in todays' context so that corruptions hatreds rampant in our society can be eradicated. We change such stories and events religion wise every week so that question of any type of religious denomination does not arise and each and every student can know about different religions. This practice is very helpful in creating social and communal harmony in the society of Bijnor. Collection of such text is provided to students by our teachers and some of them are made available in the library. Through this practice, we want to develop such teachers who are professionally competent on one hand and morally high on the other.

5 Evidence of Success As for as formal performance appraisal of this practice is concerned, it is not possible to evaluate the practice in behavioral term as it is purely character related moral development and it may take long time to show its impact on the society. However, several indicators are there that can prove to some extent that this practice is giving desirable results. Some of these indicators are given below. (i) Hebit of cheating and malpractices in the College was seen minimum on the part of students. Only few of them was seeing the other examinees for help and cheating. Examination halls were mostly seen peaceful on the web cameras as well as reported by invigilators. (ii) Girls do not feel or face any problem of harassment due to fine attitude of male students. Only one complaint of bullying and eve teasing was reported in the whole session. (iii) Students very much respect, their teachers in this college and give them full regards. This is generally not very much seen in self finance colleges.

6 Problems encountered and the resources required. While going through this practice following are the problems faced and the resources required in the college. (i) At least 15 students come late in the morning assembly due to poor management of roads of the city and it is not in out hand to overcome this problem. (ii) Loudspeaker sometime fails and it becomes difficult to reach to

all students when they are addressed in the assembly. (iii) Some more books on such texts are required in the library to make them available to mentors and students for the whole session. 7. Note :- Punctuality on the part of students will be enhanced in future so that better teaching learning process can be ensured. Best Practice No. 2 1. Title of the practice :- Monthly lectures on effective Teaching and evaluation for all faculty members of the college. 2. Objectives of the practice. :- The practice aims at achieving the following objectives. (i) To make our faculty members good teachers and good communicators. (ii) To give exposure of good and experienced teachers in the field to our faculty members. (iii) To update the knowledge of our faculty members in the field of teaching and evolution by such extension lectures. (iv) To provide feedback to faculty members by the Principal of the College who visits the classroom off and on almost daily. 3. The Context : This Practice was started in the context that some of our faculty members were not graduated from good institutions and despite having Ph.D. degree or NET certificates, they were not found very much competent in delivering the texts in the classrooms due to low level of communication ability. Further, how to evaluate students what we have taught them is also learnt from experiences of others. So, it was felt necessary that at least one extension lecture should be organized every month and it should be delivered by those who are well experienced or have got good reputation in the field. These experts may belong to the college itself. It is in this context it was decided that a lecture of 90 minutes will be organized on the last day of every month from 02:30 PM to 04:00 PM on any topic related to effective teaching and evaluation in terms of theory and practical both. 4. The Practice : The practice of organizing a monthly lecture on topics of effective teaching and evaluation has been going on in the College since 2012. In this practice, resource person either from a neighbouring College or from the faculty members of Krishna College itself is invited on the last day of every month in the multipurpose hall to deliver a 60 minutes lecture on the given topic and then 30 more minutes are also given to him to satisfy teachers on their queries. All the faculty members of the College participate in this monthly event and enjoy the lecture. Even Principal is also there to give full recognition to this event. At the end of question answer session, principal of the College takes 20 minutes to give feedback to all teachers without naming them openly what were their weaknesses observed by her in the whole month and how can they remove those weaknesses. Senior faculty members are also given chance to deliver such lectures in the multi purpose hall. Important advantages of this practice are given below : I. Faculty members are given exposure to various tips related to effective teaching. II. Teachers come to know the experiences of others with regard to various dimensions of effective teaching and evaluation. III. Teachers share their experiences with resource person with regard to evaluation process and its methods. IV. Better teaching and learning are ensured in the College with the help of this practice. 5. Evidence of Success : This practice has significantly by improved the teaching learning process and achievements of students both. Justification behind the above statement are given below. I. Principal of the College visits the classes several times almost daily and she has found marked improvement in the teaching of faculty members. II. It is a good opportunity for every newly appointed faculty member to upgrade his/her knowledge with the help of such lectures. III. Marked improvement in the achievement of students in the annual examination has been seen and due to this reason, this practice will continue in the College, in future also. IV. Good discipline which is an indicator of good teaching learning process is also seen in the College from classrooms to each part of the campus. V. Many teachers of the College have started using power point presentation in their teaching. It is also the contribution of this practice. 6. Problems encountered and the resources required : As far as implementation of this practice is concerned, no significant problem has been seen. This practice does not require much

financial resources. Only a nominal honorarium to resource persons is required. Thus, this practice is not giving any burden to the College. Seeing the huge academic benefits of this practice, the nominal expenses incurred on it is very negligible. The only problem that we face is that this practice is withheld during examination period that goes on for two long months including the duties assigned in evaluation. In nutshell, this practice is very cheap but best from the point of view of upgrading the standard of education in higher education institutions. 7. Note : If several neighbouring colleges form a group to start and run this practice, all of them will be benefitted on nominal expenses. They can change the venue every month and a large number of teachers will be benefitted. Online module of such lectures on youtube channels can also be prepared by big Colleges so that all other colleges can also avail this facility.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.krishnacollegebijnor.in/KrishnaCollegeBijnorScienceAndIT.php?pid=142>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness:- The distinctive features of the college that makes it different from other institutions of the district are as follows. 1. College is not a money making shop with regard to any course. Whatever fee is decided by the regulatory authority is only charged from students either by draft or cheque. Even fee concessions are given to needy and poor students. 2. Here no students is discriminated on the basis of caste, creed or gender and staff from every segment of the society is appointed to keep such biases under control. Everybody feels equal and empowered here. 3. The discipline of the college is so smart that every one feels safe and respected. 4. Safety of students and staff is ensured by a number of cells like grievance redressal cell, women cell, SC cell etc and nobody is kept under undue pressure. 5. Safety of students and staff is also ensured by the management with its rapport with police administration. 6. Multi cultural representation is seen in the morning assembly and thus a superb level of communal harmony is seen here. 7. College uniform and ID are provided to students in order to differentiate them from outsiders in the campus. 8. College is eco friendly and eco fresh with a lot of greeneries here. 9. College is an example of cleanliness from one corner to the other and even a piece of paper or leaf can not be seen on the ground anywhere. 10. College is chosen by students at the time of counseling on a priority basis because of its quality of education and discipline. Even girls prefer this co-ed college most. 11. College has not seen even a single failure in B.Ed course since 2005. At least one or two students of this college can be seen every year in top 20 high ranking students in the university. 12. Mostly only those teaching staff happen to leave this college who get a government job. Otherwise they do not leave this college to join other self financed colleges. 13. Mentoring system of this college is very popular in the locality among parents. 14. Students of this college are very popular in the community for creating different types of awareness in the neighborhood. 15. Our alumni can be seen as teachers in almost every school and college of the district. They are given full regard at the time of interview. 16. Practicals along with development of teaching skills and competencies are especially emphasized here so that effective teachers can be prepared.

Provide the weblink of the institution

<http://www.krishnacollegebijnor.in/KrishnaCollegeBijnorScienceAndIT.php?pid=2>

8.Future Plans of Actions for Next Academic Year

FUTURE PLAN FOR NEXT ACADEMIC SESSION 2014-15 The success and development of any educational institution depends on how it plans about its future and for its coming session. This planning is made on three levels. (i) At management level (ii) At Principal level (iii) At IQAC level Keeping the financial and human resources into account the above three levels of planning are integrated and a comprehensive future plan of action is prepared. The same thing is done in our college also and a comprehensive future plan is prepared in March every year. Important points related to plan of action for the academic session 2014-15 are given below :

- i. The building of the College will be painted afresh after necessary repair.
- ii. College canteen will be upgraded by enlarging its space for sitting.
- iii. New Vehicle stand will be constructed to give the college a new look.
- iv. Green areas of the college will be increased by planting more trees and saplings.
- v. The whole campus will be made eco-friendly.
- vi. At least one classroom will be made as smart classroom.
- vii. Library will be made fully automated by using a good software there.
- viii. More journals will be subscribed and some more books of new syllabus will be added.
- ix. Electronic announcement system will be developed in all classrooms.
- x. All parts of the college including library, labs and classrooms will be backed by web cameras for proper monitoring.
- xi. Arrangement periods will be allotted as against those who are on leave.
- xii. MOU with more schools will be signed for internship and practice teaching.
- xiii. Efforts will be made to get some grant from UGC to conduct a national level seminar on education.
- xiv. Services of a retired person from the field of teacher education will be hired to improve quality of education in the campus.
- xv. A multi media production unit will be established in the college to produce e-content in the college.