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IQAC 2017

First Meeting

1. Plan of Action to Improve the attendance of students in Classes

In Higher Education institutions attendance is quite critical to student and institute success. It is the key factor to provide students with access to resources, contextual information and relationship that will affect their knowledge significantly. Therefore we can implement specific strategies to improve students attendance.

The students are at the receiving end of criticism for purposely skipping classes but seldom do the institutes explore the core reasons for their absenteeism. Therefore, the teachers must work together with the institute to initiate or develop an appropriate strategy. They must devise a plan of action which includes identifying the units of study in the curriculum that the absentee students find redundant.

we can improve students attendance by Modify The Teaching Techniques. Instead of some traditional methods , Teachers can use multiple strategies and go for a flexible approach, using any way that fits the student's needs.

During college admission applications, students think they will attend classes regularly but fail to keep their promises. A significant reason behind it could be related to their personal lives or disinterest in studies, regardless of the cause. Moreover, a lack of an adequate communication system further widens the gap between them and the institute.

However, the institute can improve the interaction between students and teachers through pedagogical tools like chat, discussion forums, messaging, gallery, audio, and videos. Also, these tools create a platform for students to

interact and voice their opinions regarding various issues, impacting the attendance rates.

Besides organising timely parent-teacher meetings, we should also keep the parents involved in their children's activities. Using integrated tools, they can send notifications and messages to the parents regarding the children's absences, grades, and discipline issues.

Students have the freedom to choose the subjects and courses they want to learn; however, without any sense of discipline, they can quickly go astray. Therefore, the institute can guide them accordingly by giving them access to an automated timetable scheduling system. Also, with the system's help, the students can easily manage their academic and personal activities.

Another powerful strategy to improve attendance can be setting up a mentor program. Mentors create an ongoing positive effect as students realize that at least one adult really cares about them. That could be enough to encourage students to want to go to college.

Athletes, as well as students who perform in band, chorus, theater, or virtually any other extracurricular activity, have a positive, meaningful connection to College. So, promote involvement in extracurricular activities. Not everyone can be an athlete, musician, or thespian. But a forward-thinking administrator might be able to help students form a positive social circle and encourage them by finding them a role as a manager for a team, a stagehand, etc.

Improving student attendance is critically necessary for the good of the students and for the good of the country. By developing positive, meaningful relationships with students and creating conditions for them to be successful, teachers and administrators are much more likely to influence students to improve their attendance. All it takes is continual, focused efforts.

2. Plan of Action for improvement of Teaching learning by introducing multimedia in the classroom

One of the Best technique to improving the Students meets the academic needs & helps them developing English language skill is providing multimedia during this technique. The application of multimedia devices to classroom teaching helps enlarge the amount of classroom information, enrich teaching content, enhance, interactivity between teacher and student, increase teacher's personal competence & capacity for Information.

Through the media the teacher could gives more opportunity to students to express their opinions and enjoy during the course. These skill involve using English to acquire and articulate knowledge by reading academic texts, writing acceptable academic prose, conducting and reporting research. That will make possible for teachers giving more opportunity to students being happier and more enjoy during to course.

Utilizing different types of technology in the classroom, including a virtual classroom, creates learners who are actively engaged with learning objectives. The implementation of technology also creates pathways for differentiated instruction to meet the unique needs of students as individual learners within a broader classroom climate.

We will introduce multimedia in our classroom by which our students get more knowledge in healthy and better way.

3. Plan of action of improving performance by feedback from parents on sessional test

Parent involvement in a student's education is consistently found to be positively associated with a child's academic performance. Student academic performance correlate to the student-teacher relationship. The quality of the student-teacher relationship fully mediated the relation between parent involvement and teacher ratings of the child's classroom academic performance.

The feedback system in schools has currently received attention, as it should. Parents can provide inputs, suggestions, and opinions so that schools can adapt to the parent's concerns.

feedback analysis process has put an increasing emphasis on the need for involvement of parents in the quality assurance of excellent education. Annual survey is conducted every year in the month of June to assess the satisfaction of parents regarding the services of the University. Each year we ask parents to complete a feedback form to gain an insight into how we could improve on various parameters.

IQAC 2017

Second Meeting

1. Plan of action for community participation through conference on education in the college

The experience of the past decade has underscored the need for better governance of education systems in terms of efficiency, accountability, transparency and flexibility so that they can respond more effectively to the diverse and continuously changing needs of learners. Reform of educational management is urgently needed — to move from highly centralized, standardized and command-driven forms of management to more decentralized and participatory decision-making, implementation and monitoring at lower levels of accountability. Community participation is considered as the single most effective means of improving the functioning of colleges, with the education of students seen as the joint responsibility of home and college.

We will set up the interface between the college and the community. One can also observe a distinct shift from having informal parent teacher associations (PTAs) to the creation of formal School Management Committees (SMCs).

There are many instances where community members have been involved in volunteer teaching and Teaching Learning Materials (TLM) preparation in addition to monitoring regular attendance of teachers and students. Special programs such as praveshotsav or enrolment drive, teleconferencing and special conferences have helped organize communities around College and also for creating demand for education. So we will organize such type of conferences in this session which can improve the quality of college education.

2. Plan of action for motivation of staff to participate in Seminar & Educational Conferences

Seminars and workshops are extremely significant in the lives of Faculty and students . Seminars and presentations are extremely beneficial to students since they enable them to evaluate, stay up to date on current events, comprehend concepts, and build their network.. Seminars are held for one or two days to bring together subject matter experts and industry leaders to share their knowledge and thoughts. Seminars allow you to expand your knowledge and stay current with technological advancements.

Networking and listening to others express their ideas could be what we need to get our creative juices flowing. We might come away with our next great idea, which we can implement in your Institute. In contrast to lectures, when a speaker addresses the audience, seminars and workshops are led by a mediator. This opens up the floor for hearing about other people's perspectives on the subject – all in an environment that encourages dialogue. If we can attend seminars or workshops to learn new skills to help us advance.

The College will introduce an awareness programme which aware faculty and students about significance of seminar and Educational conferences

3. **Plan of action for afternoon practical classes in all Department**

Practical knowledge includes all subjects and innovation abilities that are needed in regular day- to-day existence. It is incredible on the grounds that it assists students with turning out to be more free masterminds who can tackle issues for their individual and use sound judgment for themselves. Getting theoretical knowledge has no value until it can be applied practically for sensible purposes.

- When you do something with your own hands, you remember it better.
- Practical knowledge progresses experiential learning.
- Practical knowledge upholds self-learning.
- Practical knowledge aids students to get acquainted with instruments and stuff that they will be expected to use.
- Practice prompts perfection.

Generally it is observed that Afternoon time is a bit lazy for students. If we will choose this time for active purpose it make study active and interesting for students. So we will plan all practical classes should be afternoon.